

## **Guideline pursuant to section 13 EU General Data Protection Regulation (EU GDPR, Regulation 679/2016/EU) for Applicants**

When you are applying for a position at the University of Göttingen, the Georg-August-Universität Göttingen, Wilhelmsplatz 1, 37073 Göttingen, will process the data provided by you (CV, qualifications and other application data). Herewith, special personal data, such as severe disability, will be also processed.

The purpose of data processing is the evaluation of the application and the transfer of the advertised job, if applicable. For the time being, the legal basis for data processing is the declared consent according to section 6 para. 1 lit a and paras. 7 and 88 European General Data Protection (EU GDPR) given by transmitting your application.

Data recipients at the University are

- The advertising institution (potential future supervisor)
- The HR department
- The equal opportunities officers
- The representative for severely handicapped persons and
- The staff council.

There are no further data recipients, especially abroad.

Your data will be kept up to six months after the application procedure. In the event of a successful application, your data will be transferred to the employment, which then will provide the new legal basis (section 88 EU-GDPR). No automated decision making exists.

You are entitled to obtain information on your data kept by the University of Göttingen. You may object to the data processing and, if the preconditions are met, request correction, deletion or processing restrictions of your data. In addition, you are entitled to transfer data.

Data protection commissioner at the University of Göttingen is Prof. Dr. Andreas Wiebe, LL.M. (Virginia), Platz der Göttinger Sieben 6, Tel. 0551/39-4689, [datenschutz@uni-goettingen.de](mailto:datenschutz@uni-goettingen.de) .

Regarding complaints and objections, you may contact the Lower Saxony State Commissioner for Data Protection, Prinzenstraße 5, 30159 Hannover, Tel. 0511/120-4500, [poststelle@lfd.niedersachsen.de](mailto:poststelle@lfd.niedersachsen.de).

At any time, you are entitled to revoke the consent you declared by transmitting your documents. Data processing ensued up until then is legal. You may end the application procedure at any time. Your data will then be deleted instantly. The University of Göttingen points out that hereafter you are expelled from the application procedure and may not get the position.